



Maricopa County

Internal Audit Department

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To: Maricopa County Board of Supervisors

From: Mike McGee, County Auditor

Subject: FY21 Final Update for Elections Department – Election Readiness

Date: August 16, 2021

During fiscal year 2021, the Maricopa County Internal Audit Department (Internal Audit) assessed the Elections Department’s preparations for Arizona’s primary and general elections. The primary objective was to ensure that the County was prepared to meet voter needs for casting a ballot (voting locations, staffing, etc.).

Our most recent progress memo was released on October 30, 2020, just prior to the general election. This final memo summarizes our review results of the Elections Department’s post-election “lessons learned” activities for the following areas:

- Staffing, Recruitment, and Training
- Voting Location Setup and Logistics

During our work, we noted no findings that require action by the Board of Supervisors. We discussed our observations with Elections Department management, and they implemented actions that adequately addressed any concerns. Internal Audit has no specific recommendations for future elections related to the areas reviewed.

This engagement was approved as part of the fiscal year 2021 audit plan. Our work was performed as a consulting engagement as defined by the International Standards for the Professional Practice of Internal Auditing, set forth by the Institute of Internal Auditors (IIA). We are not independent with respect to our work with the Elections Department, pursuant to section 1130 of the IIA standards. Impairment of independence is primarily related to Internal Audit’s affiliation with the current Director of Election Day and Emergency Voting.

This was not an audit and may not detect all deficiencies, errors, and irregularities that may exist. This memo is intended primarily for the County Board of Supervisors. However, this memo is a public record, and its distribution is not limited.