



Maricopa County

Department of Public Health

4041 N. Central, Suite 1400
Phoenix, Arizona 85012
Phone: (602) 506-6900
Fax: (602) 506-6885
www.wearepublichealth.org

August 10, 2017

Facility Name
ATTN:
Address
City, State, Zip

RE: Local County Emergency Preparedness Lead for Healthcare
Annual Contact Confirmation Form

Dear Contact:

Medicare regulations governing the operations of Medicare-certified facilities require the facilities to establish initial and on-going annual communication with local Emergency Preparedness. The Maricopa County Department of Public Health, Office of Preparedness and Response is the Public Health & Medical Lead and the designated local Emergency Preparedness Contact for healthcare facilities in Maricopa County.

We encourage all healthcare entities to visit the following websites for additional information to assist with comprehensive emergency preparedness plans:

- www.cms.gov Search "Emergency Preparedness Final Rule"
- www.asprtracie.hhs.gov
- www.phe.gov/preparedness
- www.azdhs.gov/preparedness/emergency-preparedness
- www.azdhs.gov/licensing/index.php
- www.maricopa.gov/999/Emergency-Management
- www.maricopa.gov/2171/Emergency-Preparedness

The majority of emergency/disaster concerns can be minimized with thorough planning and built-in redundancies to meet essential needs. Given the hundreds of healthcare facilities in Maricopa County that could be impacted during an incident, we suggest that you prepare your facility to be able to provide services to your clients for several days without assistance from local government entities.

4041 N. Central, Suite 1400
Phoenix, Arizona 85012
Phone: (602) 506-6900
Fax: (602) 506-6885
www.wcarepublichealth.org

In addition, it's essential that we focus our efforts on "whole community" preparedness and we strongly encourage all healthcare partners to become actively involved with the regional healthcare coalition, Arizona Coalition for Healthcare Emergency Response (AzCHER)—Central Region. More information about the coalition can be found at: www.azchercentral.org or by contacting:

Laura Dix, *Administrative Coordinator, AzCHER-Central* @ 602-445-4318
Email: ldix@AzHHA.org

We have prepared the **Annual Contact Confirmation Form** for your files. We recommend that you store this document electronically, and in hard copy, in order to ensure the ability to produce it for compliance purposes.

If you have any questions, or need additional information, please contact Gary Taylor, OPR Planning Support Specialist at 602-372-2651.

Respectfully,

Mitchell Lach
Program Manager, Office of Preparedness and Response
Maricopa County Department of Public Health

Attachments / Enclosures (1): Annual Contact Confirmation Form



Maricopa County

Department of Public Health

4041 N. Central, Suite 1400
Phoenix, Arizona 85012
Phone: (602) 506-6900
Fax: (602) 506-6885
www.wearepublichealth.org

Public Health Office of Preparedness and Response

Annual Contact Confirmation Form

We are confirming that [Contact Name & Title] of:

Facility Name: [Facility Name]
Address: [Facility Address]
City, State & Zip: [Facility City, State & Zip]
Office number: [Office Number]
Fax number: [Fax Number]
Point of Contact: [Contact Name & Title]

Has made contact with the Office of Emergency Preparedness and Response (OPR), located at:

4041 North Central Avenue, Suite 600
Phoenix, AZ, 85012
602-372-2651

If you should need to report a facility emergency, call:

OPR Duty Officer – 24/7 602-527-5078
Public Health 24-hour Reporting Line 602-747-7111

Name: Mitchell Lach, Program Manager **Date:** August 10, 2017

Title: Maricopa County Department of Public Health,
Office of Preparedness and Response

Signature: