



HUMAN SERVICES
DEPARTMENT

DRAFT

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING

Wednesday, May 11, 2022 4:00 PM

Public Meeting Minutes

City/Town or BOS District	CDAC Representative/Alternate	
Buckeye	Jeanine Guy	Present
El Mirage	Roy Delgado	Present
Gila Bend	Bud Turner	Present
Guadalupe	Ricardo Vital	Absent
Tolleson	Clorinda Erives	Present
Wickenburg	Rui Pereira	Present
Youngtown	Margaret Chittenden	Present
District 1	Jacki Taylor	Absent
District 1	Amanda Nosbisch	Absent
District 2	Marshall Hunt	Absent
District 2	Kevin Medema	Present
District 3	Tony Gutowski	Present
District 4	Sharman Hickman	Absent
District 4	Ira McCullough	Present
District 5	David Galaviz	Present
El Mirage Alternate	Anita Norton	Present
Gila Bend Alternate	Fernando Fernandez	Present

Public Present	
Autumn Grooms	El Mirage
Kathy Valenzuela	Gila Bend
Jeff Kulaga	Guadalupe
Noel Schaus	Tolleson

Staff Present	
Lee Ann Bohn	Maricopa County
Rachel Milne	Maricopa County
Shawn Pierce	Maricopa County
Carl Morgan	Maricopa County



Accommodations for Individuals with Disabilities - For assistance, call Community Development, 234 North Central, Third Floor, Phoenix, Arizona 85004, (602) 506-5911, or TTY 1-800-367-8939 or Arizona Relay Service 711. To the extent possible, additional reasonable accommodations will be made available within time constraints of the request.





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Item	Action:	Presenter
1.	<p>Call to Order</p> <p>Chairman Delgado called the meeting to order at 4:05 PM</p>	Chairperson
2.	<p>Roll Call</p> <p>Mr. Morgan conducted roll call of the CDAC members with ten (10) members and two (2) alternate members attending, quorum was noted. Four (4) members of the public and three (3) Maricopa County staff were present.</p>	Carl Morgan
3.	<p>* April 13, 2022 Meeting Minutes</p> <p>Chairman Delgado called for a motion to approve the April 13, 2022 CDAC meeting minutes.</p> <p>Representative Chittenden motioned to approve.</p> <p>Representative Pereira seconded the motion.</p> <p>Motion passed unanimously.</p>	Chairperson
4.	<p>* City of Tolleson, Owner Occupied Housing Rehabilitation Program – Request for up to \$15,000 in additional funds</p> <p>Ms. Schaus stated that the City of Tolleson’s housing rehabilitation program has assisted 12 households. The program has approximately \$17,000 in remaining funds. Their 13th applicant needs an estimated \$40,000 of work on their home. The weatherization program is expected to provide \$12,000 in assistance. The City is requesting up to \$15,000 in additional funding to assist this applicant.</p> <p>Ms. Milne stated that the County has a contingency fund for requests such as this. The Contingency fund hasn’t been used in 3 years. Staff supports Tolleson’s request for additional funds.</p> <p>Representative Pereira made a motion to recommend approval of up to \$15,000 in contingency funding for the Tolleson Owner Occupied Rehabilitation Program. Second by Representative Galaviz. Following a role call vote, the motion was approved by a vote of 9 – 0 with one abstention.</p>	Noël Schaus, City of Tolleson
5.	<p>2023-24 Funding Priorities</p> <p>Ms. Milne presented the proposed 2023-24 funding priorities. The individual votes of the CDAC members to rank the priorities were averaged. The top 3 priorities were awarded 10 points, next 3 priorities 8 points, and remaining priorities 6 points.</p> <p>Representative Guy moved to approve the funding priorities as presented. There was a second by Representative Pereira. The motion was approved unanimously by voice vote.</p>	Rachel Milne



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6.	<p>Staff Announcements</p> <p>Ms. Milne stated that CDAC appointments will be occurring over the summer. The terms for CDAC representatives for the Cities and Towns of Buckeye, El Mirage, Gila Bend, and Guadalupe expire on June 30, 2022. Cities are asked to inform Rachel or Carl of their CDAC appointments by June 30.</p> <p>District representatives with expiring terms will work with the office of the Clerk of the Board.</p> <p>The 3 year Urban County Qualification process will start this fall. This is the time for cities and towns to decide if they want to be a part of the Urban County CDBG program for 2024 – 2026.</p> <p>Staffing Changes:</p> <p>Jeannine Braud has been hired to be the CDBG Project Coordinator, filling Mr. Pierce’s position with CDAC and the CDBG Program. She is expected to start by the end of May.</p> <p>This is Ms. Milne’s last CDAC meeting. She is leaving the County at the end of May for a position with the City of Phoenix. Mr. Pierce acknowledged Ms. Milne’s work with the CDAC and several other programs. Mr. Pierce will be available to work with the CDAC during the transition to a new Division Director.</p>	Rachel Milne
7.	<p>Call to Public</p> <p>Chairman Delgado opened the meeting to the public.</p> <p>There were no comments from the public.</p>	Chairperson
8.	<p>Adjournment</p> <p>Chairman Delgado called for a motion to adjourn the meeting at 4:30 PM.</p> <p>Representative Pereira motioned to adjourn the meeting.</p> <p>Representative Erives seconded the motion.</p> <p>Motion passed unanimously.</p>	Chairperson

