

Draft Minutes of the Maricopa HOME Consortium Public Meeting
January 20, 2022 9:30 am

Consortium Members Present:

Marsha Chavez, City of Avondale
Karin Bishop, City of Chandler
Melanie Dykstra, Town of Gilbert
Matt Hess, City of Glendale
Rachel Milne, Chair, Maricopa County
Jaime Gonzalez, City of Peoria
Irma Hollamby, City of Scottsdale
Adam Lane, City of Surprise
Elizabeth Garcia, City of Tempe

Others Present:

Jennifer Lauria, Town of Gilbert
Mary Witkofski, City of Scottsdale
Chad Beougher, City of Scottsdale
Janae Mitchell, City of Surprise
Jacki Taylor, ARM of Save the Family
Allisia Fiorini, ARM of Save the Family
Erin Million, ARM of Save the Family
Stephanie Brewer, Newton CDC
Steve Langstaff, Guadalupe CDC
Carissa Cyr, Maricopa County
Regina Marette, Maricopa County
Alexia Grady, Maricopa County

1. Call to Order

At 9:34 a.m., Rachel Milne, the Chair, called to order the January 20, 2022 Maricopa HOME Consortium Public Meeting, held virtually as a response to COVID-19.

2. Roll Call

Regina Marette called the roll, and a quorum was established.

3. Approval of Minutes (11/18/21)

Rachel Milne called for a motion to approve the minutes of the November 18, 2021 monthly HOME Consortium Public Meeting. Matt Hess motioned to approve the minutes. The motion was seconded by Melanie Dykstra and passed unanimously.

4. PY2022 CHDO Presentations

Rachel Milne moved onto item four and asked Regina Marette to introduce the presentations. Regina explained that each presentation would be around 5 minutes and that the Subcommittee will meet to score and discuss the proposed projects. Regina stated that any member may ask questions regarding each presentation.

Steve Langstaff, Executive Director of Guadalupe CDC presented their proposal for \$250,000 to construct a single-family home in the Town of Guadalupe on a lot currently owned by the Town of Guadalupe. The project proceeds would be used to develop an adjacent second home as Phase I of the Avenida del Yaqui project. Steve then answered members' questions.

Stephanie Brewer gave a presentation of Newtown's CHDO proposal for \$550,000 to acquire, rehabilitate, and resale of 5 single-family homes in the Urban County. Stephanie then answered members' questions.

Allisia Fiorini and Jacki Taylor presented their CHDO proposal for \$282,000 to acquire, rehabilitate, and rent a single-family home in a Mesa County island. Allisia and Jacki then answered members' questions.

Regina reminded members that the CHDO Review Subcommittee would be meeting directly after the HOME Consortium meeting to finalize their recommendations to present to the HOME Consortium at the February meeting.

5. Planning Update: Annual Action Plan & HOME-ARP Plan

Carissa Cyr reminded the members of upcoming due dates. The AAP schedules are due Friday, January 21st. She then stated that their AAP contributions are due February 25th. She reminded the members to use the template created for them in IDIS and to reference the previously sent email. She then reminded the members that the HOME-ARP contributions are due February 1st.

Carissa then asked the members if they had any questions she could answer. Melanie inquired about the paragraph limit per question. Carissa clarified that the purpose is to maintain room for all Consortium member contributions. She advised that if members needed to provide more than a brief summary, they can send additional backup documentation. She advised that this additional documentation may not be included in the final HUD submission due to length limitations.

6. Maricopa County Updates

Regina discussed requests for reimbursements with members. She stated that the finance department is asking for the addresses be correct and completely up to date on the reimbursement forms. She also asked for anyone who has not submitted their quarterly reports to do so.

Rachel then asked that members submit Consortium member expense reimbursements in the fiscal year in which they occur.

7. Roundtable Consortium Member Discussion

Consortium members gave updates for their cities/town on their HOME activities and staffing.

8. Call to Public

The public had no comment.

9. Adjournment

There being no other business, the Chair entertained a motion for adjournment by Melanie Dykstra and seconded by Matt Hess The motion passed unanimously. The meeting was adjourned at approximately 10:40 a.m.

The next regularly scheduled meeting will occur February 17, 2022.

Respectfully submitted,

Alexia Grady

Alexia Grady, Recording Secretary